

## Barron Public Library – Board of Trustees

Agenda or Minutes:	Minutes
Body:	Board of Trustees – Meeting
Meeting Date:	Wednesday, October 4, 2023
Meeting Time:	5:00PM
Meeting Place:	Barron Senior Center or Zoom

	Agenda Items	Disposition	Action
	<b>Call to order</b>	<b>Time:</b> 5:08PM	
<b>1)</b>	<b>Roll Call &amp; Introductions</b>	<b>Members:</b> Heidi O. Hong <b>Library Staff:</b> Amanda Feldt-Smith (dir.) <b>Via Zoom:</b> Andy Rick, Mo Tollman, Teri Massie <b>Not present/excused:</b> Janet Espeseth, Kathee Yamada, Isaac Mohamed	
<b>2)</b>	<b>Approval of Agenda</b>	Approved by general consent with correction of agenda item numbers.	
<b>3)</b>	<b>Approval of the Minutes</b> <ul style="list-style-type: none"> <li>• September 2023</li> </ul>	Approved by general consent as printed.	
<b>4)</b>	<b>Approval of the Bills</b>		
	<b>a)</b> Expenditures, Act 150, monthly bills	Motion: Mo/Teri to approve the October 2023 expenditures as printed.	
<b>5)</b>	<b>Business:</b> <ul style="list-style-type: none"> <li>a. Director’s Report</li> <li>b. Programs and Statistics</li> </ul>	<ul style="list-style-type: none"> <li>a) Administrative update about library services – There was some water leakage in the basement with the excessive rain. Director</li> </ul>	

		<p>attended a SEAL (Solar Eclipse Activities in Libraries) training workshop and Conflict Resolution workshop. Director presented 2023 updated/2024 budget request at September City Council meeting.</p> <p>b) Update about statistics and current/future programs – There were 49 new patrons added last quarter. 928 computer uses. 3999 Overdrive/Libby checkouts. We have had over 2000 attendees to our programs so far this year. Harry Potter week is coming up in two weeks and sure to be a magical time.</p>	
6)	<b>BOT Election of Officers</b>	<ul style="list-style-type: none"> <li>• President – nomination for Heidi, passed.</li> <li>• Vice President – nomination for Mo, passed.</li> <li>• Secretary – nomination for Amanda, passed.</li> </ul>	Idea brought forth to change the officer's term to two years to fit their appointed position.
7)	<b>2024 BPL Budget</b>	Discussion about a potential new line item; further information required. Discussion about library advocacy to Barron County.	
8)	<b>Property Repair Projects</b>	<ul style="list-style-type: none"> <li>• Kitchen/breakroom renovation – Reviewed submitted bids and came up with a new design proposal.</li> </ul>	Amanda will get updated bids to reflect new design idea.
9)	<b>Unfinished Business/Agenda for Next Meeting</b> a) Photographs in the Library Policy		
10)	<b>Announcements</b> a) Harry Potter Week – October 16-22 b) Harry Potter Trivia Night – October 22		
11)	<b>Adjournment</b>	Time: 6:28PM	Next meeting: November 15