

Barron Public Library – Board of Trustees

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| Agenda or Minutes: | Minutes |
| Body: | Board of Trustees, Barron, Wisconsin |
| Meeting Date: | Thursday, April 6, 2023 |
| Meeting Time: | 7:30a |
| Meeting Place: | Zoom only |

| | Agenda Items | Disposition | Action |
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| | Call to order | | |
| 1) | Roll Call Janet Espeseth, Heidi O Hong, Teri Massie, Andy Rick, Mo Tollman, Kathee Yamada, Isaak Mohamed | Members: Janet, Heidi, Teri, Andy, Mo, Kathee Library Staff: Amanda Feldt-Smith Via Zoom: All Not present/excused: Isaak Mohamed | |
| 2) | Approval of Agenda | Andy/Kathee to approve the agenda (4/6/23) as printed, approved by general consent. | |
| 3) | Approval of the Minutes | Andy/Teri to approve the March 2023 minutes, approved by general consent. | |
| 4) | Approval of the Bills | Mo/Teri to approve the bills as printed, approved by general consent. | |
| | a) Expenditures, Act 150, monthly bills | | |
| 5) | Business: a) Director's Report | The HVAC is going in! Already patrons and staff are | The Bylaws of IFLS are being reviewed by |

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| | <ul style="list-style-type: none"> b) Programs and statistics c) Library cleaning services | <p>maintenance, as well as changing the filters monthly, will be discussed with the City so a schedule can be established.</p> <p>A library staff member has been hired as the new cleaning person for the library beginning this month.</p> | <p>praised our collection and has been helping Amanda as our new director. WISCAT training with the staff will be on April 28.</p> |
| 6) | <p>Library Board of Trustees Membership</p> <ul style="list-style-type: none"> a) City Representative b) County Representative | <p>Reviewed formation and structure of BOT and term limits.</p> | <p>The BOT will ask the mayor to appoint a city representative who can attend our meetings regularly.</p> <p>The BOT is waiting to hear who may be appointed to the board from the county as a representative.</p> |
| 7) | <p>Policy Review</p> | <p>Collection Development Policy</p> <p>Motion: Teri/Mo to add the Collection Development Policy Review to our library policies, passed.</p> | |
| 8) | <p>Convene to closed session for “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”</p> <p>Wis. State. 19.85 (1) (c)</p> | <p>Motion: Mo/Andy at 8:14a to go into closed session, passed.</p> <p>Motion: Teri/Andy to go into open session 8:36a, passed.</p> | <p>Concerns were voiced and no action taken until the City of Barron gives opinions in order for the BOT to come to a conclusion on action needed as concerns budget items.</p> |
| 9) | <p>BOT Bylaws</p> <ul style="list-style-type: none"> a) Articles IV - IX | <p>Review for adoption Articles IV-IX of the Barron Public Library Board of Trustees. Motion: Kathee/Teri to adopt Articles IV – IX as presented today, passed.</p> | |
| 10) | <p>Committees</p> <ul style="list-style-type: none"> a) Policy review b) Property Repairs | <p>The policy review committee will meet at a later date. Heidi and Amanda did a preliminary review of policies in order to determine priorities. Janet is also a member of this committee.</p> | <p>The repair committee will meet in the near future to determine priority repairs.</p> |
| 11) | <p>Unfinished Business</p> | <p>Update on the kitchen/breakroom renovation from</p> | <p>Paul’s Sheet Metal was asked to take a</p> |

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| | a) Property Repairs | Amanda was given as this project is moving forward. | look at the Carnegie roof in order to give an opinion on potential problems as per the city's request. |
| 12) | Announcements a) Guest Authors in April b) National Library Week, 23-29 | Tangled week has been moved to May as April is a busy month. May 7-13 is National Music Week; the Barron music club has asked for the libraries help in celebrating this week. | NLW information is being advertised with posters being distributed. Many activities during the week. Help is needed, contact Amanda. |
| 13) | Upcoming meeting agendas a) Securing our building b) Property repairs, ongoing | Make Music Day is Wednesday, June 21. | |
| 14) | Adjournment | Motion: Teri/Andy to adjourn, duly adjourned at 8:49a | Next meeting: May 11 at 7:30a |
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