

Barron Public Library – Board of Trustees

Agenda or Minutes:	Minutes
Body:	Board of Trustees – Meeting
Meeting Date:	Thursday, March 9, 2023
Meeting Time:	7:30AM
Meeting Place:	Zoom

	Agenda Items	Disposition	Action
	Call to order	Time: 7:33a	
1)	Roll Call Members: Janet Espeseth, Heidi O Hong, Mark Klein, Teri Massie, Isaak Mohamud, Andy Rick, Mo Tollman, Kathee Yamada	Members: Janet, Heidi, Andy, Mo, Kathee Library Staff: Amanda Feldt-Smith (Director) Via Zoom: All Not present/excused: Mark, Teri, Isaak	
2)	Approval of Agenda	Mo/Andy, by general consent, approved as printed.	
3)	Approval of the Minutes • February 2023	Kathee/Janet by general consent, approved as printed.	
4)	Approval of the Bills		
	a) Expenditures, Act 150, monthly bills	Mo/Andy, by general consent, approved as presented for February 2023.	
5)	Business: a. Director's Report b. Programs and Statistics	a) Administrative update about library services, DPI annual report, submitted. ACT 150 being	The new HVAC system will be installed beginning next week.

	c. Chamber of Commerce	<p>reviewed, (not due until 7/1/23.)</p> <p>b) Update about statistics and current/future programs. Amanda gave stats for the past month and noted that patrons are listening to our Picture Book Friday videos online. Numbers are increasing for library use overall. The Picture Book Friday program was praised by IFLS members because of incredible patron support!</p> <p>c) A BOT member's request was to be added to the Barron Area Chamber of Commerce representing the Library Board. Janet/Kathee, by general consent Mo Tollman shall serve as a representative of the library (BOT) along with Amanda on the Barron CC.</p>	<p>Senior Center doors were re-regulated by Rice Lake Glass and Door due to concerns about them fully closing.</p> <p>Amanda has expressed interest and has joined Barron Chamber of Commerce committees. As the library has been involved in city wide activities/festivals/events the staff is thanked for this further involvement in our community.</p> <p>Amanda has also become part of several committees with IFLS.</p>
6)	Staffing/Personnel Updates	It is to be noted that programs like Community Night, Storytime, and signage, posters and news articles, are created by the staff. Attendance at times for programs has depended on the weather but good attendance has been the norm.	<p>Thank you, library staff!</p> <p>The last Monday of the month at 10:30AM this summer will be in Anderson park. Special guests to read books are needed and ideas welcomed. This will be coordinated by Amanda.</p>
7)	Committees: a) Policy Committee b) Property Repair Committee	a) Nominate and form Policy Committee: Heidi, Janet, Isaac, (Amanda.) b) Nominate and form Property Repair Committee: Heidi, Mo, Mark (Amanda.)	Action item - committees will meet at the library in the near future.
8)	BOT Bylaws a) Article I b) Article II c) Article II d) Library Board of Trustee Elections Procedure	Review for adoption the first three articles of the Barron Public Library Board of Trustee Bylaws and the subsequent election procedure. By general consent the first three articles were approved with minor changes. BOT Elections Procedure was	Documents to be distributed at a later time with changes made.

		approved by general consent as printed.	
7)	Unfinished Business a) Property repair projects	a) Kitchen/break room renovation, a bid was received on the remodeling of the kitchen area. b) Carnegie roof, the city administrator and mayor have been notified about the ceiling tiles in the Carnegie.	Amanda was asked to consult with Kitchen & Floor Décor to coordinate the kitchen/break room renovation.
8)	Announcements a) Tangled Week b) National Library Week	a) April 16-21, each day a different character activity will be used along with crafts during this week-long event. b) April 23-29, NLW, the library will be gearing up to thank our patrons as well as highlight all that we have to offer.	Thanks to Ryan at the News-Shield for the introductory article on our Library Director. BOT members may volunteer to help during these weeks of special events.
9)	Agenda Items for Next Meeting	Custodial staff concerns, BOT bylaws review continues, policy reviews as determined by the committee, preparation for NLW and Tangled week.	
10)	Adjournment	Time: 8:34a	Next meeting: April 6, 2023 7:30AM