

CITY OF BARRON, WI
MINUTES AND PROCEEDINGS OF THE COMMON COUNCIL REGULAR MEETING
TUESDAY, NOVEMBER 14, 2017, 6:00 P.M.
CITY HALL, 1456 EAST LASALLE AVENUE, BARRON, WI 54812

1. Call to order

Mayor David Vruwink called a regular meeting of the City of Barron Common Council to order at 6:00 p.m. on Tuesday, November 14, 2017, pursuant to due notice. Roll call: Councilpersons Kevin Haller, Rod Nordby, Mo Tollman, Tony Allen and Mark Thompson were present. Mike Dietrich arrived at 6:45 p.m. A quorum was confirmed. Also present were City Attorney Andrew Harrington, City Administrator Clerk/Treasurer Bob Kazmierski, Assistant Administrator Kelli Rasmussen, Bob Zientara, Susan Glumski, Dave Schofield and Ron Fladten. All present joined to salute the flag. Mayor Vruwink began the meeting with a prayer.

Motion by Tollman, second by Nordby to approve the Proclamation by Mayor Vruwink recognizing the 100-year anniversary of the Catholic Charities Bureau and the efforts of the Barron County Developmental Services in the City of Barron.

Ayes-5 Nays-0 Absent-0 Motion carried.

2. Public Comments

Sue Glumski, Owner of Warren G's Liquor Store, appeared to offer opposition to the approval of Consent Agenda Items (f), (g) and (h). She was in contact with the State Compliance agency who found that one local retailer was not in compliance at present time.

3. Monthly Department Reports:

Dave Hanson, Street Superintendent was unable to attend due to illness. No report at this time.

4. Public Hearing on the City of Barron 2018 Proposed Budget

Motion by Thompson, second by Allen at 6:30 p.m. to commence Public Hearing on the City of Barron proposed 2018 Budget. Motion Carried, Roll Call Vote:

Voting Yes: Thompson, Nordby, Haller, Tollman and Allen. Absent: Mike Dietrich

5. Consideration of Resolution 2017-12; Formal Adoption of 2018 City Budget and Levy

Administrator Kazmierski presented a synopsis of the 2018 City Budget and Levy with explanations on key points. The city did not qualify this year for the ERP (Expenditure Restraint Program) due to changes in the Department of Revenue's interpretation. Next year, and subsequent years, Kazmierski anticipates the City will qualify. The General Fund is higher in 2018 due to shifts in the General Obligation Debt. The proposed levy would result in an increase of \$20.69 in property taxes on a \$100,000 valuation (a 2.0% increase)

Mike Dietrich arrived at 6:45 p.m.

Motion by Nordby, second by Haller to amend Resolution 2017-12 by \$4,800. Motion Carried, Roll Call Vote - Voting Yes: Thompson, Nordby, Haller, Tollman, Allen and Dietrich

Motion by Thompson, second by Nordby to adopt the 2018 City Budget and Tax Levy as amended with previous motion.

Roll Call Vote - Voting Yes: Thompson, Nordby, Haller, Tollman, Allen and Dietrich

Voting No: None

Absent: None

Motion carried

RESOLUTION 2017-12 FORMAL ADOPTION OF 2018 CITY BUDGET AND TAX LEVY

WHEREAS; the budget draft was published and posted for public inspection in accordance with WI§ 65.90, and

WHEREAS; the City of Barron Common Council held a public hearing on November 14, 2017 as required by state statutes and after careful consideration of proposed revenues and expenses has determined the 2018 tax levy shall be \$1,210,203, an increase of 2.00% over the 2017 levy. The allocation of the total levy will be \$875,234 for the General Fund, \$185,000 for the Library, and \$149,969 for debt service.

NOW THEREFORE LET IT BE RESOLVED by the City of Barron Common Council that budgeted revenues and expense appropriations for 2018 shall be as summarized below:

| <u>General Fund</u> | | <u>A SUMMARY OF THE BUDGET IS AS FOLLOWS</u> | | | |
|-------------------------------------|----------------------------------------------|----------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------|--------------------------------------|
| | <u>2017 Adopted</u> | <u>2018 Proposed</u> | <u>Percentage Change</u> | | |
| EXPENDITURES | | | | | |
| General Government | \$ 365,315 | \$ 379,342 | | | |
| Public Safety | 695,630 | 753,050 | | | |
| Public Works | 558,655 | 549,915 | | | |
| Health and Human Services | 133,095 | 141,997 | | | |
| Culture, Recreation and Education | 133,575 | 137,485 | | | |
| Conservation and Development | 20,000 | 35,000 | | | |
| Capital Outlay | 372,000 | 360,145 | | | |
| TOTAL EXPENDITURES | \$ 2,278,270 | \$ 2,356,935 | 3.45 | | |
| REVENUES | | | | | |
| Taxes: | | | | | |
| General City Property Taxes | \$ 781,522 | \$ 875,234 | | | |
| Other Taxes | 330,000 | 367,000 | | | |
| Special Assessments | 36,310 | 202 | | | |
| Intergovernmental | 931,511 | 924,534 | | | |
| Licenses and Permits | 20,010 | 23,825 | | | |
| Fines, Forfeits and Penalties | 37,500 | 37,000 | | | |
| Public Charges for Services | 79,000 | 71,800 | | | |
| Interest | 6,267 | 4,900 | | | |
| Rent | 18,450 | 19,650 | | | |
| Other | 37,700 | 32,790 | | | |
| TOTAL REVENUES | \$ 2,278,270 | \$ 2,356,935 | 3.45 | | |
| | <u>Estimated Net Position 1/1/18</u> | <u>2018 Estimated Revenues and Transfers</u> | <u>2018 Estimated Expenditures and Transfers</u> | <u>Estimated Net Position 12/31/18</u> | <u>Property Tax Contribution</u> |
| General Fund: | | | | | |
| Reserved/Assigned | \$ 236,827 | \$ 189,285 | \$ 189,200 | \$ 236,912 | \$ 189,200 |
| Unassigned/Working Capital | 582,198 | 2,167,650 | 2,167,735 | 582,113 | 686,034 |
| Total General Fund | 819,025 | 2,356,935 | 2,356,935 | 819,025 | 875,234 |
| Special Revenue Funds | 485,250 | 453,680 | 461,527 | 477,403 | 185,000 |
| Debt Service Funds | 290,760 | 308,875 | 374,329 | 215,306 | 149,969 |
| Capital Projects Funds | (834,889) | 253,053 | 168,235 | (750,071) | - |
| TOTAL ALL GOVERNMENTAL FUNDS | \$ 750,146 | \$ 3,372,543 | \$ 3,361,026 | \$ 761,663 | \$ 1,210,203 |
| Proprietary Funds: | | | | | |
| Water Department | \$ 5,249,879 | \$ 710,000 | \$ 675,000 | \$ 5,284,879 | \$ - |
| Wastewater Department | 3,549,488 | 700,000 | 550,000 | 3,699,488 | - |
| Electric Department | 3,615,766 | 6,900,000 | 6,900,000 | 3,615,766 | - |
| TOTAL ALL PROPRIETARY FUNDS | \$ 12,415,133 | \$ 8,310,000 | \$ 8,125,000 | \$ 12,600,133 | \$ - |

There are no services added to or deleted from the 2018 budget.

| | <u>2017 Adopted</u> | <u>2018 Proposed</u> | <u>Percentage Change</u> |
|---------------------------|-------------------------|--------------------------|------------------------------|
| Total Expenditures | | | |
| General Fund | \$ 2,278,270 | \$ 2,356,935 | |
| Special Revenue Funds | 452,040 | 461,527 | |
| Debt Service Funds | 359,733 | 374,329 | |
| Capital Projects Funds | 653,107 | 168,235 | |
| | \$ 3,743,150 | \$ 3,361,026 | -10.21 |
| Tax Levy: | | | |
| General Fund | \$ 781,522 | \$ 875,234 | |
| Special Revenue Funds | 185,000 | 185,000 | |
| Debt Service Funds | 219,952 | 149,969 | |
| Capital Projects Funds | - | - | |
| | \$ 1,186,474 | \$ 1,210,203 | 2.00 |

Adopted this the 14th day of November, 2017 by:

David Vruwink, Mayor

6. Public Comment on Installing Stop Signs at Lake, N. Mill and 3rd Street Railroad Grade Crossings

The intent was to provide the public with opportunity to appear and provide input on the installation of Stop Signs at proposed railroad crossings. No one from the public spoke in favor or against such proposal.

7. Consideration of ORDINANCE 2017-04: Authority to Install Stop Signs at Railroad Grade Crossings

Motion by Dietrich, second by Haller to authorize the installation of Stop Signs at Lake Street, N. Mill Street and 3rd Street Railroad Grade Crossings.

Ayes-6 Nays-0 Absent-0 Motion carried.

ORDINANCE No. 2017 – 4: Stop Signs at Railroad Crossings.

1. In the interest of public safety and pursuant to Wis. Stat. §349.085, official stop signs shall be installed at railroad grade crossings on the following streets:
 - a. Lake Street;
 - b. North Mill Street; and
 - c. Third Street.
2. Section 50-149 of the Code of Ordinances of the City of Barron (requiring installation of a stop sign at the crossing on Eighteenth Street) is hereby repealed.
3. This Ordinance shall take effect the day after passage and publication as provided by law.

Dated this 14th day of November, 2017

David Vruwink, Mayor

ATTEST:

Bob Kazmierski, City Administrator, Clerk-Treasurer

Passed: November 14, 2017

Published: November 22, 2017

8. Consent Agenda:

- a. Reading and Approval of Minutes from October 10, 2017 Regular Council Meeting
- b. Approval of Claims and Bills
- c. Approval of Downtown Merchants Group advised Banner
- d. Approval of Police Committee recommendation to the City Council for approval of a proposal from the Barron County Sheriff's Department to switch to a county wide records management system with Spillman Technologies, Inc.
- e. Approval of the Utility Commission recommendation to hire Jonathan Hilbert as Full-Time Apprentice Lineman
- f. Approval of Original Class "A" Beer and Class "A" Liquor License for Synergy Cooperative DBA BARRON TRAVEL PLAZA, and Michelle Potvin, Agent, located at 1710 E. Division Avenue, Barron, WI
- g. Approval of Retail License Transfer of Original Application for Class "A" Beer and Class "A" Liquor license from Gordy's Barron Foods, Inc., d/b/a GORDY'S MARKET, INC., to MICHAEL S. POLSKY, located at 622 E. LaSalle Ave., Barron, WI

- h. Approval of Operator's License to Serve for Alex Zamarippa, Pamela J. Currans, Tammara M. Organ, Richard Burkhardt, Jayme L. Odash, Ardella M. Burdick, Amanda M. Henning, Keegan R. Binker, Michele J. Potvin and Ilabeth C. Frei for the period ending June 30, 2018

Motion by Allen, second by Tollman to approve the Consent Agenda as presented. Motion Carried, Roll Call Vote: Voting Yes: Allen, Tollman, Thompson, Nordby, Dietrich. Voting No: Haller

9. Consideration to grant or deny application for Operator's License to Serve for Dalvin D. June for the period ending June 30, 2018

Motion by Thompson, second by Nordby to deny the application for Operator's License to Serve for Dalvin D. June for the period ending June 30, 2018. Mr. June may apply again in 30 days.

Ayes-6 Nays-0 Absent-0 Motion carried.

10. Consideration of recommendation by the Insurance Committee to select Option 4 of Western Wisconsin Municipal Consortium WEA Health Plan

Motion by Allen, second by Nordby to approve the recommendation of the Insurance Committee to approve renewing small group health benefit plan with Western Wisconsin Municipal Consortium (WEA Trust) for 2018; Option 4: Embedded HSA with an in network deductible of \$3000/Single, \$6000/Family which provides a total annual cost savings of \$25,081.

Ayes-6 Nays-0 Absent-0 Motion carried.

11. Consideration of recommendation by the Insurance Committee to increase City's contribution to existing HSA accounts (single and family)

Motion by Allen, second by Nordby to approve the recommendation of the Insurance Committee to increase City's contribution to existing HSA accounts (single and family) by \$895.73.

Ayes-6 Nays-0 Absent-0 Motion carried.

12. Consider Acceptance of Preliminary Engineering Evaluation for Water Storage #2.

Dave Schofield with MSA states they've completed a Preliminary Engineering Evaluation to determine the most appropriate size, type and location for Water Storage #2. The Evaluation recommends a 400,000-gallon elevated storage tank located northeast of the intersection of Mill Street and Olson Avenue, near Well #6. Acceptance of the Evaluation was recommended by the Utility Commission last evening.

Motion by Nordby, second by Dietrich to accept the Preliminary Engineering Evaluation for Water Storage #2.

Ayes-6 Nays-0 Absent-0 Motion carried.

13. Discussion and Consideration of land acquisition services contract with MSA

Dave Schofield further reports that MSA has submitted a proposal for land acquisition services for Water Storage #2. Land will need to be acquired to construct the tower and run a watermain west to Mill Street. This acquisition will need to be completed in accordance with state and federal requirements due to the use of CDBG, and potentially SDWLP, fund on the project. Approval of the proposal was recommended by the Utility Commission last evening.

Motion by Dietrich, second by Haller to direct MSA to begin the process of acquiring land for Water Storage #2.

Ayes-6 Nays-0 Absent-0 Motion carried.

14. Consideration of Community Development Block Grant (CDBG) Draft Agreement

Motion by Haller, second by Allen to approve the Community Development Block Grant (CDBG) Draft Agreement.

Ayes-6 Nays-0 Absent-0 Motion carried.

15. Consider donation to Barron Recreational Council for Batting Cage

Motion by Allen, second by Haller to approve a donation of \$2,000 to the Barron Recreational Council to be used towards the purchase of a Batting Cage.

Ayes-6 Nays-0 Absent-0 Motion carried.

16. Consider proposed closet construction and donation for American Legion at Municipal Complex

Motion by Nordby, second by Haller to approve a donation of \$300 to the American Legion for the construction of a closet at the Municipal Complex.

Ayes-6 Nays-0 Absent-0 Motion carried.

17. Consideration of adoption of official City of Barron Mission Statement

Motion by Nordby, second by Tollman to approve the adoption of the official City of Barron Mission Statement as follows:

Embracing the diversity of our citizens, delivering quality services, and making Barron a desirable, safe city in which to live, work, and raise a family

Ayes-5 Nays-1 (Allen) Absent-0 Motion carried.

18. Committee Reports

Kevin Haller attended a "tree maintenance" workshop in Eau Claire with 3 city employees. Haller also reported that the BACC is obtaining quotes for a complete resurfacing of the swimming pool.

Tony Allen reported that the Fire Department is interested in purchasing a standby generator and in replacing the 1991 Rescue II. Also considering raising the Town of Stanfold's annual fire services fee from \$10,000 to \$15,000.

City Attorney Andrew Harrington reported that he has had a lengthy open records request.

19. Administrator Report

2018 projected Liability and Property Insurance Rates may be \$25,000 less than 2017

Two Election Officials Trainings have been implemented

Tourism Commission recommendation for new website moves forward

20. Adjournment

Motion by Allen, second by Tollman to adjourn at 8:15 p.m.

Ayes-6 Nays-0 Absent-0 Motion carried.

Prepared by Kelli Rasmussen, Assistant Administrator
City of Barron

These minutes were taken at a regular meeting held on November 14, 2017

UNAPPROVED/DRAFT