

CITY OF BARRON, WI
MINUTES AND PROCEEDINGS OF THE COMMON COUNCIL REGULAR MEETING
TUESDAY FEBRUARY 13, 2018, 6:00 P.M.
CITY HALL, 1456 EAST LASALLE AVENUE, BARRON, WI 54812

1. Call to order

Council President Rod Nordby called a regular meeting of the City of Barron Common Council to order at 6:00 p.m. on Tuesday, February 13, 2018, pursuant to due notice. Roll call: Councilpersons Rod Nordby, Kevin Haller, Mark Thompson, Tony Allen, Maureen Tollman and Mike Dietrich were present. A quorum was confirmed. Also present were City Attorney Andrew Harrington, City Administrator-Clerk/Treasurer Bob Kazmierski, Deputy Clerk Treasurer Hattie Widiker, MSA Professional Services representatives David Schofield and David Rasmussen, Sue Christianson and Heidi Olson (Library), Feather Real Estate Group member Charles "Chick" Feather, DNR Urban Forestry Coordinator Brad Johnson and Bob Zientara. Members of the public were also present on behalf of the Barron Public Library. Mayor David Vruwink (via telephone). All present joined to salute the flag. President Nordby began the meeting with a prayer.

2. Public Hearing/Initial appearance by Jerome (a/k/a "Jerry") R. Carle

Mr. Carle was present due to the Summons and Complaint issued to him in regards to the cancellation of his Class B alcohol beverage license. Attorney, Mr. Andrew Harrington provided Mr. Carle a written explanation of rights. Mr. Carle contested. Motion by Haller, Seconded by Tollman, hold a further proceeding on Tuesday, February 27, 2018 at 6:00 p.m.

Voice vote: Ayes-6 Nays-0 Absent-0 Motion carried.

Motion by Dietrich, seconded by Haller to have stenotype and a court reporter at the hearing

Voice vote: Ayes-6 Nays-0 Absent-0 Motion carried.

The hearing will be held Tuesday, February 27, 2018 at 6:00 p.m.

3. Public Comments

Karen Nickel, Jennie Nesseth, Jan Kienbaum, Patti Becker and Kim Russell-Collins addressed the board with comments, questions and concerns in regards to the reframing process taking place at the library.

4. Monthly Department Reports

Library Director Sue Christianson and Library Board President Heidi Olson discussed the 2017 goals which included: creating an employee handbook and policies; update of job descriptions; development of facility usage form; development of a pro-active financial plan; and literacy promotion. Christianson and Olson also presented the goals that they have in place for 2018 which consist of implementing monthly, quarterly and annual reviews, evaluating the financial needs, outreach programs and strategic plans. The presenters also provided a handout with the following information included for the year of 2017: Library visits- 56,506, Materials checked out- 62,943, computer usage- 4,982 and EMaterials downloaded- 7,556

5. Presentation of Industrial Park properties by Feather Real Estate Group- (Charles 'Chick' Feather)

Mr. Feather was in attendance to present the current situation of the City's Industrial Park. Some of the setbacks include known labor shortages and existing inventory of buildings. While some of the lots continue to remain vacant, Mr. Feather and Mr. Kazmierski touched on some of the value the land holds, such as location to major highways and the Canadian National Rail line.

6. Consent Agenda

Motion by Allen, seconded by Dietrich to approve the consent agenda, as follows:

- a. Reading and Approval of Minutes from January 11, 2018 Regular Council Meeting
- b. Approval of Claims and Bills
- c. Approval of Operators License to Serve for Carolann S. Ryan, Andrea J. Timblin, and Melissa M. Dirkes for the period ending June 30, 2018

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- d. Approve appointment of Teri Massie to the Library Board of Trustees
- e. Approval of Judge Mark Klein to attend the Wisconsin Municipal Judge Seminar-March 15 & 16, 2018 in Elkhart Lake, WI.
- f. Approval of City Administrator Bob Kazmierski to attend the Wisconsin City/County Management Association Winter Professional Development Conference-February 28 through March 2, 2018 in Eau Claire, WI.
- g. Approval of refunding 2017 Personal Property Tax of \$1,407.74 for overassessment and overpayment on Parcel #206-1381-83-000
- h. Approval of 2018 Tax Increment Financing (TIF) service contract between the City of Barron and MSA Professional Services

Roll Call Vote:

Voting in Favor: Allen, Haller, Nordby, Thompson, Tollman and Dietrich

Voting against: None

Absent: None

6 ayes, 0 nays, Motion carried.

7. Water Storage #2 project update- (Dave Schofield- MSA Professional Services)

Mr. Schofield was present and discussed the new location for water storage # 2. The tower will be relocated to Guy Ave between Well # 4 and the Humane Society. Mr. Schofield also commented on extending water lines down Birch Avenue

8. Consider acceptance of supplemental report to Preliminary Engineering Evaluation for Water Storage # 2

Motion by Allen, seconded by Haller to accept.

Voice vote: Ayes-6 Nays-0 Absent-0 Motion carried.

9. Discuss Land Acquisition contract for Water Storage # 2

Schofield presented Land Acquisition Contract Memo. This memo closes out the land acquisition contract for work completed on the original site. MSA was retained on 11/16/17 to commence land acquisition for Water Storage #2 on the Coss and/or WestCAP properties. When MSA was notified of the Airport Layout Plan issue, MSA stopped work on the land acquisition and asked subconsultants to do the same. Work completed included meetings with the property owners, title searches and preliminary work on the appraisals which equates to \$3,829.90. The alternate site on Guy Avenue near Well #4 will not require land acquisition. As such, MSA proposes to close contract. Motion by Haller, seconded by Tollman to approve Land Acquisition contract for Water Storage #2: Roll Call Vote:

Voting in Favor: Allen, Haller, Nordby, Thompson, Tollman and Dietrich

Voting against: None

Absent: None

6 ayes, 0 nays, Motion carried.

10. Consider approval of no cost amendment to Design Engineering contract for Water Storage # 2

Schofield presented Contract Amendment #1. This proposed contract amendment memorializes the relocation to the alternate site in our design and bidding contract. There is no change to the contract fee as the additional scope (additional topography, additional FAA review) and scope reduction (less watermain design) offset each other. Motion by Tollman, Seconded by Dietrich to approve amendment to design engineering contract for Water Storage #2.

Voice vote: Ayes-6 Nays-0 Absent-0 Motion carried.

11. Consider approval of Geotechnical Exploration contract for Water Storage # 2

Schofield presented Soil Boring Recommendation. For Water Tower #2, a geotechnical exploration consisting of soil borings and a report is required in order to design the foundation. These services were specifically excluded from design contract. MSA requested and received geotechnical exploration proposals from four firms. Based solely on price, MSA recommends acceptance of the proposal from CVT for \$2,430.

Motion made to approve by Allen, Seconded by Tollman

Voice vote: Ayes-6 Nays-0 Absent-0 Motion carried.

12. Discussion of Replacement of Fire Department Rescue II

Allen spoke on behalf of the Fire Department. He shared the need for repairs to Rescue Truck II. The Fire Department is exploring the idea of replacing the truck as they did have Doug Trott look it over and he shared the condition of the current truck. They're in the process of shopping for a used truck; however, no action is required at this time.

13. Presentation of Tree City USA Program (Brad Johnson- DNR Urban Forestry Coordinator)

Mr. Johnson presented the members of the meeting with a handout that discussed Tree City USA® and the Arbor Day Foundation. Mr. Johnson explained that the program is beneficial in getting municipalities to pay more attention to their trees and looking at the tree canopy in a more professional way. After discussion, it was understood that city already meets some of the requirements for participating in the program.

14. Consideration of ORDINANCE 2018-01: The repeal of Sec. 56-759 (Signs in Extraterritorial Zone)- of the Muncipal Code. ORDINANCE 2018-01 would replace the existing Extraterritorial Zone Sign Ordinance (Sec. 56-759) with the City of Barron's Sign Ordinance (Article IV, Sec. 56-225 (C) through 56-230)

ORDINANCE NO. 2018 - # 01

AN ORDINANCE TO AMEND TITLE 56 OF THE MUNICIPAL CODE OF THE CITY OF BARRON

The Common Council of the City of Barron do ordain as follows:

SECTION I. Sec. 56-759 (Signs in Extraterritorial Zone) of the Municipal Code of the City of Barron is hereby amended in the following respects:

Except as otherwise provided in this article, signs shall be located in the following manner; provided that every part of any such sign shall be separated from the lot line of adjoining residences (except residences which are an integral part of commercial buildings) by a distance equal to the height of the sign:

(1) Residence District A and Residence District B districts: In Residence District A and Residence District B districts no signs are allowed other than those authorized under section 56-226

(2) Agricultural District:

a. Signs used exclusively to advertise farm products for sale on the premises. Such signs shall not be more than eight square feet in area, there shall not be more than one such sign in either direction along any one highway on any one premises; no such sign shall be placed more than one-half mile away from the point of sale of the products advertised and such signs may be placed not less than five feet outside the right-of-way line of the highway.

b. Signs giving the name of a farm or the farm owner, or farm directory signs. No such sign shall exceed eight square feet for a sign containing one name, plus one additional square foot for each additional name, but not to exceed 15 square feet in any case. There shall not be more than one name sign for any one farm, nor more than one directory sign at any one highway or street intersection, and such signs may be placed not less than five feet outside the right-of-way line of the highway.

(3) Highway Interchange District: The Highway Interchange District shall follow the sign regulations set forth in section 56-229(c)

(4) General Business District and Industrial District: The General Business District and Industrial District shall follow sign regulations set forth in section 56-229(d)

(5) Provided further that no sign shall be erected or hung so as to project into the vision clearance triangle established by the regulations of section 56-757 except that a sign may be

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attached to a building standing within such triangle on the effective date of the ordinance from which this article is derived, when such sign is so attached or hung as not to project into such vision clearance triangle.

SECTION II. This Ordinance shall take effect the day after passage and publication as provided by law.

Motion by Dietrich, seconded by Haller:

Voice vote: Ayes-6 Nays-0 Absent-0 Motion carried.

15. Committee Reports

Tollman reported on behalf of the Police committee and Library meeting. Dietrich reported on behalf of the Airport committee. He shared that hangar inspections, the water tower and developing new hangar leases, were all discussed at the meeting. Dietrich also shared on behalf of the Planning Commission. Allen shared discussion from the Golf Board Committee. Haller reported that the B.A.C.C. Committee met. There was discussion in regards to a new contract between the School and the B.A.C.C.

Administrator Report

- a. 2017 Audit-Kazmierski informed the council about auditors.
- b. Downtown revitalization grant/ tax abatement proposal - Kazmierski has been working with the Downtown Merchants group in improving LaSalle Ave. He can develop a tax credit/grant program proposal for the Council to consider for LaSalle Ave businesses as an incentive to improve their structures.
- c. Tourism Commission and new website update - Kazmierski reported website committee is meeting weekly and will launch new website in summer, 2018.

16. Adjournment

Duly moved to adjourn at 8:07 PM

Prepared by Hattie Widiker, Deputy-Clerk/Treasurer
City of Barron

These minutes were taken at a regular meeting held on February 13, 2018 and entered in this record book, March 14, 2018.

APPROVED