

April 11, 2017

CITY OF BARRON, WI
MINUTES AND PROCEEDINGS OF THE COMMON COUNCIL REGULAR MEETING
TUESDAY, APRIL 11, 2017, 6:00 P.M.
CITY HALL, 1456 EAST LASALLE AVENUE, BARRON, WI 54812

1. Call to order

Mayor David Vruwink called a regular meeting of the City of Barron Common Council to order at 6:00 p.m. on Tuesday, April 11, 2017, pursuant to due notice. Roll call: Councilpersons Tony Allen, Mike Dietrich, Kevin Haller, Mark Thompson, and Maureen Tollman. Alderman Rod Nordby was absent. A quorum was confirmed. Also present were City Attorney Andrew Harrington, City Administrator-Clerk/Treasurer Bob Kazmierski, MSA Professional Services representatives David Schofield and Dave Rasmussen, Street Superintendent Dave Hanson, Utility Manager Rick Jari, Barron County EDC Director Dave Armstrong, Ron Fladten and Bob Zientara. All present joined to salute the flag. Mayor Vruwink began the meeting with a prayer.

2. Public Comments

None

3. Monthly Department Reports

a. Barron Municipal Utilities (Rick Jari)

Utility Manager Jari explained role of his position and core functions of his department. He reported that the new meter system that has created major efficiencies in meter reading. His department assists in fire protection, replacing infrastructure including wires and poles in Industrial Park. Conducts maintenance of dams. Hydro dam generates electricity for roughly 30 homes. Have several generators for back-up power. Power rates and cost of power are set through the year 2020. Power demand is down and power supply is up since roughly 2008.

b. Street Department (Dave Hanson)

Street Commissioner Hanson reported he is responsible for 22 miles of road. Multi-functional department that includes the maintenance of city facilities, parks, pools, trees, streets, curb and gutter. Does snow removal and communicates regularly with the public. Provided some project leadership with the Rolling Oaks parking lot project.

Future projects: Finishing rolling oaks parking lot; 3rd and 6th Street project in 2017; drainage in Park; bathroom for island shelter and LaSalle Ave. Hanson suggests that, due to skill levels of his staff, minor vehicle repairs of city fleet can be done by his department.

c. Barron County Economic Development Corporation (Dave Armstrong)

Armstrong explained his services that include; working with start-ups, business retention and expansion programs, workforce initiatives and tourism. Assists in accessing capital for entrepreneurs and provides resources toward community development.

4. 3rd and 6th Street Project Update (Dave Schofield-MSA Professional Services)

Schofield informed the Council that pre-construction meeting at 3:00PM on Thursday, April 13th. Walk-through of project of 3rd and 6th is later that day; 5pm-7pm. Lori Raven is the construction manager. Project can begin as early as April 17, 2017.

5. Discussion and consideration of MSA contract to develop CDBG-PF grant application (Dave Rasmussen-MSA Professional Services)

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David Rasmussen presented timeline for Community Development Block Grant (CDBG). Application deadline is May 25, 2017. Award is in late July. 50% grant program up to \$500,000 and WisDNR Safe Drinking Water Loan Program (SDWLP) which provides subsidized low interest loans (currently 1.122%) and, in some cases, principal forgiveness grants of 30% of eligible costs (up to \$500,000). There are two potential eligible projects for a CDBG-PF:

1. Water Tower #2. The City is currently served by a single water tower. An engineering study completed in 2005 recommended the construction of a new 500,000-gallon water tower to improve fire protection, provide reserve capacity in the event that one or more wells are taken offline, and provide redundancy in the event that that Water Tower #1 is taken offline. A water tower is considered a “community-wide” improvement. Debt service for this project may reach \$1.4 million over 20 years with a fixed rate approximately 1.1%.

2. LaSalle Avenue (7th Street to 11th Street). This section of LaSalle Avenue was identified as the highest priority for sewer and water replacement. The street is also in need of replacement and, in part, widening to better accommodate parking. LaSalle Avenue could be considered a “community-wide” improvement but needs verification from the funding agency. If not, an income survey would be required and the results may or may not be favorable.

Haller mentioned that City may need to expand our extraterritorial authority to ensure access to water table. Motion by Allen, seconded by Dietrich, the authorization of MSA to apply for a Community Development Block Grant for Water Tower #2 project; voice vote:

Ayes-5 Nays-0 Absent-1 Motion carried.

6. Consent Agenda

Motion by Tollman, seconded by Haller, to approve the consent agenda, as follows:

- a. Reading and Approval of Minutes from March 14, 2017 Regular Council Meeting
- b. Reading and Approval of Minutes from March 23, 2017 Special Council Meeting
- c. Reading and Approval of Minutes from March 28, 2017 Special Council Meeting
- d. Approval of Claims and Bills
- e. Approval of Operators License to Serve for Machalia Allen, Shania Flores, and Shanna Floan, for the period ending June 30, 2017
- f. Approval of \$1,000.00 City contribution for 2017 Barron Fall Festival fireworks display
- g. Approval of yearly contribution to Barron County Economic Development

Roll Call Vote:

Voting in Favor: Allen, Dietrich, Haller, Thompson and Tollman

Voting against: None

Absent: Nordby

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5 ayes, 0 nays, Motion carried.

7. Consideration and approval of bids for crosswalk/parking stall painting services

Hanson presented two bids for painting services. Motion by Haller, seconded by Tollman, to award bid to Superior Sealers, LLC for \$5,171.00; roll call vote:

Voting in Favor: Allen, Dietrich, Haller, Thompson and Tollman

Voting against: None

Absent: Nordby

5 ayes, 0 nays, Motion carried.

8. Consideration and approval of bids for outdoor pool flooring

Hanson presented two bids for flooring services. Motion by Haller, seconded by Dietrich, to award bid to Midwest Garage Solutions for \$8,256.00; roll call vote:

Voting in Favor: Allen, Dietrich, Haller, Thompson and Tollman

Voting against: None

Absent: Nordby

5 ayes, 0 nays, Motion carried.

9. Consideration and approval of bid to relocate ballfield fence

Hanson presented one bid for fence relocation. Motion by Haller, seconded by Dietrich, to award bid to American Fence for \$4,534.00; roll call vote:

Voting in Favor: Allen, Dietrich, Haller, Thompson and Tollman

Voting against: None

Absent: Nordby

5 ayes, 0 nays, Motion carried.

10. Discussion of Airport Hangar Leases

City Administrator Kazmierski and City Attorney Harrington will redraft new lease agreements

11. Discussion and/or consideration for either adoption or referral to Codes and Ordinances Committee regarding Repeated Calls Ordinance and Tree Ordinance

Kazmierski will coordinate with Harrington to convene a Code and Ordinances Review Committee within the next month

12. Set Public Hearing for Ordinance to Levy Room Tax

Mayor Vruwink established May 9, 2017 at 5:30 PM for Public Hearing regarding the enactment of Room Tax Ordinance

13. Committee Reports

Haller-BACC parking lot update, will resurface lot soon. A sign could be added to manage parking issues
Tollman-Library Board talked about some facility projects and budget, in the process of doing staff reviews.
On April 17th, Minneapolis Author is presenting at the library at 6:30 PM.

Allen-Golf Board meeting upcoming. Golf Course is in good condition and cash flowing. Police Committee is looking at cyber security.

Dietrich-Golf Board meeting; no Street Committee meeting

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Administrator Report

- a. Code Enforcement Officer conducting community-wide assessment
- b. Librarian Sue Queiser drafted Facility Use Agreement, will convene Building/Property/Park Committee meeting to review with staff
- c. Thank you card from Barron County Area Literacy Council
- d. Organizational Meeting set for Tuesday, April 18, 2017 at 6:00PM

14. Adjournment

Duly moved to adjourn at 7:49 PM

Prepared by Bob Kazmierski, City Administrator-Clerk/Treasurer
City of Barron

These minutes were taken at a regular meeting held on April 11, 2017 and entered in this record book, May XX, 2017.

UNAPPROVED/DRAFT