

March 14, 2017

**CITY OF BARRON, WI**  
**MINUTES AND PROCEEDINGS OF THE COMMON COUNCIL REGULAR MEETING**  
**TUESDAY, MARCH 14, 2017, 6:00 P.M.**  
**CITY HALL, 1456 EAST LASALLE AVENUE, BARRON, WI 54812**

1. Call to order

Mayor David Vruwink called a regular meeting of the City of Barron Common Council to order at 5:30 p.m. on Tuesday, March 14, 2017, pursuant to due notice. Roll call: Councilpersons Rod Nordby, Kevin Haller, Mark Thompson, Tony Allen, and Maureen Tollman. Alderman Mike Dietrich was absent. A quorum was confirmed. Also present were City Attorney Andrew Harrington, City Administrator-Clerk/Treasurer Bob Kazmierski, MSA Professional Services representative David Schofield, Police Chief Miller, Water Supervisor Jeremy Boe, CBS2 Engineer Sheryl Claflin and Bob Zientara. All present joined to salute the flag. Mayor Vruwink began the meeting with a prayer.

2. Conduct Public Hearing to repeal Chapter 56-227 (A) (2) of the Municipal Code

Public Hearing opened March 14, 2017 at 5:30 PM, City Hall-City Clerk Kazmierski read aloud the proposed ordinance change. The repeal would allow for previous prohibited signs such as permanent signs that make use of flashing or intermittent signs or signs that are animated. No public comment. Motion to close public hearing.

3. Consider Ordinance No. 2017-01; to amend Title 56 of the Municipal Code of the City of Barron

Motion by Nordby, seconded by Tollman, to adopt Ordinance No. 2017-01; roll call vote:

Voting in Favor: Allen, Haller, Nordby, Thompson and Tollman

Voting against: None

Absent: Dietrich

5 ayes, 0 nays, Motion carried.

4. Conduct Public Hearing to revise Chapter 56-107 (B) (14) of the Municipal Code

Public Hearing opened March 14, 2017 at 5:40 PM, City Hall-City Clerk Kazmierski read aloud the proposed ordinance change. The revision prohibits apartments on ground floor (first) of buildings located in Commercial District on LaSalle Ave, between S. Second Street and S. Seventh Street. No public comment. Motion to close public hearing.

5. Consider Ordinance No. 2017-02; to amend Title 56 of the Municipal Code of the City of Barron

Motion by Thompson, seconded by Haller, to adopt Ordinance No. 2017-02; roll call vote:

Voting in Favor: Allen, Haller, Nordby, Thompson and Tollman

Voting against: None

Absent: Dietrich

5 ayes, 0 nays, Motion carried.

6. Public Comments

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Cultural Exchange Event; March 30<sup>th</sup> at 6 PM @ Barron High School Commons

7. Rolling Oaks Improvements Project Update- (Sheryl Claflin)

Presentations of Signs for Rolling Oaks; the City of Barron is looking for final proposals for the Barron Golf Course sign. Design standards include: the logo on the sign must be a tree similar to the Rolling Oaks Golf Course logo; the stone on the sign must be similar in color to the stone that is currently on the adjacent Cobblestone hotel, in addition, proposal shall include a bronze Olson Family Dedication sign.

- i. Keith Zinter of Signart Company proposed 8' X 10' Monument sign with aluminum cabinet with white poly carbonite backing, all letters and tree will be lit with LED lighting. Sign is double sided with steel pole pillars. Stack N Tack stone columns. Will require little maintenance. Olson dedication plaque also provided. Timeline 6 weeks for installation and construction; approximately mid-May.
- ii. Matt Woller of Graphic House proposed freestanding monument double faced sign. The main sign cabinet will be fabricated out of aluminum and painted to match. The faces will be white polycarbonate with a digital printed tree logo. The copy and boarder around the sign cabinet is spec'd as ivory vinyl. The sign cabinet will be mounted to the stone pillars with horizontal steel supports. The decorative tree is spec'd to be constructed with 3 layers thatbare ¼" corten steel. The 3 layers will be sandwiched together to create the 3D affect. The tree blossoms will be routed out of aluminum and will be mechanically fastened to the corten steel tree. The monument sign will be installed using (2) 6" x 6" vertical steel supports. There will be (2) 24" x 60" concrete footings below grade level.

a. Consideration of Signage Options and "Olson's" dedication sign

Council discussion-prices are similar. Both vendors service signs and have 5-year warranty. Graphic House design is roughly 10 feet shorter and has stonework. Request to add lighting outline to sign of Signart proposal. Graphic House proposal may need to make cabinet bigger to increase base. Polycarbonate cabinet not as strong as aluminum. Motion to Allen, seconded by Tollman, to refer to Golf Board meeting to their input and recommendation to City Council at Special meeting next week; voice vote:                   Ayes-5                   Nays-0                   Absent-1                   Motion carried.

8. Consent Agenda

Motion by Tollman, seconded by Haller to strike consent agenda item D and approve the consent agenda, as follows:

- a. Reading and Approval of Minutes from February 14, 2017 Regular Council Meeting
- b. Approval of Claims and Bills
- c. Approval of \$300.00 City contribution to 2017 Annual Post Prom Party

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- ~~d. Approval of the following recommendation of the Police Committee meeting held March 7, 2017:
  - ~~iii. Cash in evidence and lost money be applied to revenue account 100 52100 375 (K-9)~~~~
- e. Approval of the following recommendation of the Insurance Committee meeting held March 9, 2017:
  - iv. City of Barron will pay employees, via payroll, 90% (residents) or 87% (non-residents) of Medicare Supplement and Drug Plan monthly premiums for employee/spouse/children that are eligible for Medicare
- f. Approval of Operators License to Serve for Richard Teetzel, Laura Ann Hintz, Melinda R. Skowzgard, Laura Ann Michaels, Lori Ann Marcher, and Karen M. Eliassen, for the period ending June 30, 2017
- g. Approval of original application for "Class B" Combination Liquor and Fermented Malt Beverage License: Riverside Steak House, dba Café and Bar, 439 N. 7<sup>th</sup> Street, Jerome R. Carle, Agent
- h. Authorize the hiring of Keith Romsos as Maintenance Worker
- i. Approval of the renewal of the airport liability insurance policy through Erickson Insurance Agency with an annual premium of \$1,622.00
- j. Approval of Payment Service Network, Inc. to provide electronic payment & billing services
- k. Authorize Robert D. Kazmierski, City Administrator/Clerk-Treasurer to attend MTAW & WMCA District Meeting, March 17, 2017 at Rice Lake City Hall

Roll Call Vote:

Voting in Favor: Allen, Haller, Nordby, Thompson and Tollman

Voting against: None

Absent: Dietrich

5 ayes, 0 nays, Motion carried.

## 9. Monthly Department Reports

- a. Police Department Annual Report (Chief Miller)  
Chief Miller gave annual report. Assists are up. Revenue is \$11K more this year. Increase in types of complaints. Goals for 2017: Successful National Night Out; Canine Program more successful operations (Blitz); Develop Capital Improvement Plan; Modernizing evidence collection room; Update Police Policy Manual; Personal Goal: Improve the quality of life in Barron, do more outreach with area businesses; Preserve and collect the history of the department; Open invitation to all officials do a ride along; Golf Scramble Fundraiser for K-9 unit. Chief Miller also shared Mission Statement and Core Values of Police Department.

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b. Water Department (Jeremy Boe)

Water Supervisor Boe presented 'tidbits' of water department. Serving water to residents since 1894. 26.4 miles of water mains, of which 4.2 miles are 4 inch or smaller. Long-term goal is to replace all 4 inch lines. 209 Fire hydrants that need maintenance and exercising. 666 shut off valves. 4 wells ranging in age from 1919 to 2012 all of which produce 1000 gallons/per minute; 1,494 water meters; Barron is water rich area. In 2016, City pumped 533,209,000 gallons of water in which approximately 80% of water used by large employer. City' water rates are one of the lowest in the region at \$1.26 per 1000 gallons for residents. We have 300,000 gallon water tower. Had 2 water main breaks this Winter. Concerned about high capacity wells being put into place outside City limits, maybe drawing off our aquifer. Goals for 2017: work successfully with contractors and residents 3<sup>rd</sup> and 6<sup>th</sup> street project; Exchange approximately 100 5/8 inch meters; and successful completion of lead and copper sampling of households. Long term goals: Scada upgrade-control system to monitor water infrastructure; City of Barron maintains very affordable water rates.

10. Discussion of four-way stop at the intersection of Woodland Ave. and Memorial Drive

Don Peterson talked about Placemaking and the four-way stop at this intersection was a goal including the addition of sidewalk as a safe route for pedestrians rather than painted lines. Consensus to refer to Street Committee.

11. 3rd and 6th Street Project Update- (Dave Schofield-MSA Professional Services)

On Friday, March 10th, bids were opened for the above-mentioned project. Four (4) bids were received from prequalified contractors. The bids ranged from \$596,173.00 to \$756,266.55. There was a relatively tight grouping of the lowest three bids, with one outlier at the high end, which gives generally good confidence that the bids were comparable and competitive. The low bid was from A-1 Excavating of Bloomer, WI. The engineer's estimate was \$680,000. Utility Commission and Review Committee recommends A-1. Completion date July 21, 2017. Start date late April/early May.

a. Consider award of 3rd/6th/Oak Street project contract

Motion by Allen, seconded by Nordby to accept the bid for the construction contract for 3rd Street, 6th Street and Oak Street from A-1 Excavating in the amount of \$596,173.00 contingent upon receipt of all necessary bonds and insurance; roll call vote:

Voting in Favor: Allen, Haller, Nordby, and Tollman

Voting against: Thompson

Absent: Dietrich

4 ayes, 1 naves, Motion carried.

12. Consideration of RESOLUTION 2017-02; Approval of the issuance of a promissory note to CCF Bank in the principal amount of \$300,000 pursuant to Wisconsin Stat. §67.04 (1) (b).

Motion by Thompson, seconded by Haller, to approve of the issuance of a promissory note to CCF Bank in the principal amount of \$300,000; roll call vote:

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**CITY OF BARRON  
RESOLUTION 2017-02  
OF COMMON COUNCIL REGARDING DEVELOPER'S AGREEMENT**

The Common Council of the City of Barron do resolve:

RESOLUTION

WHEREAS, the Common Council of the City of Barron (herein "the City") held its regularly scheduled monthly meeting on Tuesday, February 14, 2017; and

WHEREAS, at the February 14, 2017, meeting the Common Council approved a Developer's Agreement between the City and the Barron Hotel Group, LLC (herein "Developer"); and

WHEREAS the terms of the loan approved at the February 14, 2017 meeting are as follows:

- A. The City is to take a \$300,000.00 loan from Citizen's Community Federal Bank (herein "CCF Bank") as approved by the Common Council at its September, 2016, regular meeting, to be given to Developer;
- B. Developer shall repay the City the amount of \$300,000.00, over a 13-year term at a 4.0% interest rate. Payments shall be in the amount of \$14,977.62, the first of which shall be due on March 1, 2018, with subsequent payments due every six (6) months thereafter;
- C. The City shall repay the loan to CCF Bank over a 13-year term at a 3.25% interest rate using 75% of the annual tax increment. Payments shall be in the amount of \$14,977.62, the first of which shall be due on March 1, 2018, with subsequent payments due every six (6) months thereafter;
- D. In the event the tax increment in a given year fell short of the amount necessary to service the debt, Developer shall be financially responsible for any shortfall;
- E. The loan from CCF Bank shall mature five (5) years from the date of closing;

WHEREAS, the motion approving the new Developer's Agreement was approved by a 4-1 majority vote; and

WHEREAS, the City wishes to memorialize its obligation to CCF Bank in the form of a promissory note to CCF Bank in the maximum principal amount of \$300,000.00. The note shall be the general obligation of the City, and the City will levy such direct, annual taxes as are necessary and sufficient to repay the principal and interest on the note;

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WHEREAS, "public purpose" means the performance of any power or duty of the issue municipality pursuant to Wis. Stat. §67.04(1)(b), this loan and promissory note are given for a public purpose: the economic development of the City of Barron;

NOW, THEREFORE, BE IT RESOLVED that the City shall issue a promissory note to CCF Bank on the terms set forth above.

Adopted by the Common Council of the City of Barron this 14th day of March, 2017, By a vote of 5 Ayes and 0 Nays.

Voting in Favor: Allen, Haller, Nordby, Thompson and Tollman

Voting against: None

Absent: Dietrich

13. Consideration of the following recommendation of the Airport Commission meeting held March 2, 2017: Nordby presented new ATV route will be north of the airstrip, running parallel with runway, to be used for trail use. The ATV association will maintain trail as well as brush area at entry of trail. Recreation Officer had requested the City to compensate Mr. Koehn for loss of crop land. Harrington confirmed private landowner would be indemnified from liability. The ATV association does not have the funds and State grants are not available to compensate Mr. Koehn. Need to make request of ATV association to budget for, and contribute, in 2018.

a. Annual city contribution of \$600.00 to compensate Andy Koehn for crop loss incurred by new AVT trail route. Motion by Thompson, seconded by Haller, to make payment of \$600.00 to Andy Koehn for one year, seconded by Haller; roll call vote:

Voting in Favor: Allen, Haller, Nordby, Thompson and Tollman

Voting against: None

Absent: Dietrich

5 ayes, 0 nays, Motion carried.

14. Discussion of Airport Hangar Leases

25-year Airport Hanger leases are expiring and this is an opportunity for renegotiation. Mayor and City Administrator will request City Attorney Harrington to redraft new lease.

15. Discussion and/or consideration for either adoption or referral to Codes and Ordinances Committee regarding Repeated Calls Ordinance and Tree Ordinance

No discussion

16. Committee Reports

Nordby-Airport Commission; Fire Chief Romsos requested access to hangers in order to be better prepared in the event of a fire. It is a safety issue that requires an inventory of materials stored in the hangers. The Fire Department (FD) would also like to conduct a mock training at the airport as

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well. Airport Commission agreed to meet with FD and/or Fire Chief at a monthly evening meeting to discuss inspections and contents of hangers.

Haller-BACC parking lot update, striping and layout beginning, Senior Center has upcoming meeting  
Thompson-Street Department interview process

Mo Tollman-Library Board talked about some facility projects, including security concerns. On April 17<sup>th</sup>, Minneapolis Author is presenting at the library at 6:30 PM.

Allen-Annual Golf Board meeting upcoming. Golf Course is in good shape

Harrington-Municipal Court OWI case was appealed and upheld.

Motion to recess by Haller, seconded by Nordby; all ayes

Mayor Vruwink called end of recess and the meeting to order

#### Administrator Report

a. Room Tax Presentation (Bob Kazmierski and Dave Armstrong)

Kazmierski presented PowerPoint on Room Tax 101 which highlighted history of tax, it's potential impacts, and implementation. Armstrong answered questions on roles of Tourism Commission.

#### 17. Adjournment

Duly moved to adjourn at 9:08 PM

Prepared by Bob Kazmierski, City Administrator-Clerk/Treasurer  
City of Barron

These minutes were taken at a regular meeting held on March 14, 2017 and entered in this record book, April XX, 2017.

**APPROVED**