

September 30, 2016

**CITY OF BARRON
MINUTES AND PROCEEDINGS OF THE BARRON CITY COUNCIL
SPECIAL MEETING
THURSDAY, SEPTEMBER 29, 2016 – 6:00 PM
CITY HALL, 1456 E. LaSALLE AVE, BARRON WI 54812**

1. Call to order

Mayor David Vruwink called a Special Meeting of the City of Barron Common Council to order at 6:00 p.m on Thursday, September 29, 2016, pursuant to due notice. Roll call: Councilpersons Rod Nordby, Kevin Haller, Mark Thompson and Mike Dietrich were present. Councilpersons Tony Allen and Maureen Tollman were absent. A quorum of was confirmed. Also present were City Administrator-Clerk/Treasurer Bob Kazmierski, and Sheryl Claflin.

2. Public Comments

There was no public input

3. Consider proposed Change Order #2 for Rolling Oaks Parking Lot Improvement project

CBS2 consultant Sheryl Claflin reported that the existing sub-grade material consists of a layer of silt and is not suitable for base. There are three options to remedy the situation: Option 1) add 6" of breaker rock at cost of \$61,000; Option 2) Grade and let settle over winter at projected cost of \$30,000; Option 3) Excavate and use 12" of sand layer that exists within hill east of site and apply with geo-fabric at cost of \$15,999. Haller asked if the City had used/crushed concrete available to donate to project that would serve as breaker rock to help stabilize sand base. Thompson suggested removing and/or postponing some items within the project to offset project overruns. Mayor Vruwink suggested City Departments could possibly install light poles and/or landscaping at a later date. Nordby questioned why there is no contingencies budgeted for the project. Claflin suggested a 10% overrun cap. In the event the project exceeds 10% of total project cost, items within the project scope will be deducted from the project. By consensus, the Council expressed that a 6% overrun cap may be applied in the event of subsequent overruns. Claflin also reported that a completion date penalty is in place at \$500/day. The City may allow up to six (6) rain days as an extension. Claflin reported the A-1 is confident that project will be completed by project deadline which is October 31, 2016. Motion by Nordby to approve Change Order #2, second by Dietrich, roll call vote:

Voting in Favor: Nordby, Haller, and Dietrich

Voting against: Thompson

Absent: Allen and Tollman

3 ayes, 1 nays, Motion carried.

4. Approval of operator license for Zane Smith

Motion by Nordby, second by Haller to approve operator's license for Zane Smith the period of September 30, 2017 through June 30, 2017, voice vote:

Ayes-4 Nays-0 Absent-2 Motion carried.

5. Approval of operator license for Paul O'Flannigan

Motion by Haller, second by Thompson to approve operator's license for Paul O'Flannigan the period of September 30, 2017 through June 30, 2017, voice vote:

Ayes-4 Nays-0 Absent-2 Motion carried.

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6. Consider authorizing City Administrator-Clerk/Treasurer the authority toward the issuance of operator's licenses, without Common Council approval

City Administrator Kazmierski presented the need to issue Operator's Licenses in a timely manner. Area businesses often need to fill positions immediately and cannot wait until next Council meeting for approval. By authorizing the issuance of operator's license without Council approval will expedite this process. The practice of background checks will continue. Motion by Dietrich, second by Thompson, to authorize City Administrator-Clerk/Treasurer the authority to issue operator's licenses, without Common Council approval, contingent on background check, voice vote:

Ayes-4 Nays-0 Absent-2 Motion carried.

7. 2017 Budget Update

City Administrator Kazmierski presented the Council will a draft of 2017 budget outlays

8. Adjournment- Duly moved to adjourn by unanimous consent at 5:16 p.m.

These minutes were taken at a regular meeting held on September 29, 2016 and entered in this record book, October 12, 2016:

Prepared by Bob Kazmierski, City Administrator-Clerk/Treasurer
City of Barron

APPROVED