

CITY OF BARRON AIRPORT COMMITTEE MEETING MINUTES

1. Call to order

The Airport Committee of the City of Barron met on **Wednesday, June 13, 2018** at City Hall, located at 1456 E. LaSalle Ave, Barron, WI. Alderman and Committee Chair Rod Nordby called the meeting to order at 5:34 p.m. Committee members present were Alderman Mike Dietrich, Alderman Pete Olson, Craig Anderson, and Rick Brekke. Quorum was confirmed. Also, present: Bureau of Aeronautics Project Manager Lucas Ward, City Attorney Andrew Harrington, City Engineer Teresa Anderson, Ruth Anderson, Roberta Mosentine, Maureen Tollman, and Administrator-Clerk/Treasurer Bob Kazmierski.

2. Approval of the June 13, 2018 minutes

Motion by Anderson, seconded by Olson, to approve minutes from June 13, 2018; voice vote:

All ayes Motion carried.

Dietrich joined meeting at 5:49 pm

3. Consideration of Airport Manager Appointment

Anderson recommended Kris Wells. Discussion led by Andrew Harrington. Motion by Olson, seconded by Nordby to appoint Craig Anderson as Airport Manager. Roll call vote: Nordby-aye, Olson-aye, Brekke-nay, Dietrich-abstain, motion carried

4. Consideration of Airport Committee Appointment

Anderson will send recommendation to City Clerk by June 20, 2018. Tabled to next meeting

5. Consideration of roles and responsibilities of Airport Manager

Rick Brekke will send Cumberland Airport Manager job description to City Clerk.

6. Status update of Department of Transportation/Bureau of Aeronautics Airport Improvement Aid

Bureau of Aeronautics Project Manager Lucas Ward reported that the City has provided all assurances and he has yet to bid out the equipment state-wide and write specifications. Thereafter, BOA will award to bidder and provide grant.

7. Consideration of 20% match of Department of Transportation/Bureau of Aeronautics Airport Improvement Aid

Considering previous Airport Manager is not longer associated with airport, the Airport Committee guarantee to provide the necessary 20% match required to obtain said aid by end of 2018 may no longer be guaranteed. Anderson will confirm with past Airport Manager.

8. Discussion Fire Department Inspections and Loss Control Inspector report

Anderson reported that all loss control non-compliance issues have been resolved. Kazmierski stated that letters have been send to all pilots and scheduling for FD inspections has been established. Pilots must call to reserve an appointment. Anderson will contact all pilots to encourage them to participate in Fire Department inspections.

9. Discussion of FAA Policy on the non-Aeronautical Use of Airport Hangars and City of Barron Hangar leases

Anderson and Brekke claim that these FAA policies do not apply to Barron municipal airport due to no federal funding.

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10. Discussion and possible consideration of the 2007 Airport Layout Plan (ALP)

Kazmierski explained the impacts of the Airport Layout Plan to potential water tower sites and presented options. Lucas Ward suggested the original site on Olson Ave could possibly get clearance from BOA if the 2007 ALP was amended to cant the runway further south. This may require a letter of agreement between the City of Barron and BOA. Mr. Ward will consult with colleagues and connect with City Engineer Teresa Anderson.

11. Discussion of airport needs

Kazmierski informed the Committee that the City approved hiring of appraisal services. The appraisals will take place within the month. The appraiser will need to gain internal access to the hangars. Kazmierski also share invoice from Kris Wells for \$450.00 for repairs.

12. Adjourn.

Duly moved to adjourn by unanimous consent at 7:35 p.m.

Respectfully submitted

Bob Kazmierski, City Administrator/Clerk-Treasurer