

CITY OF BARRON, WI
MINUTES AND PROCEEDINGS OF THE COMMON COUNCIL REGULAR
MEETING
TUESDAY, April 9, 2019, 6:00 P.M.
CITY HALL, 1456 EAST LASALLE AVENUE, BARRON, WI 54812

1. Call to order

Mayor Ron Fladten called a regular meeting of the City of Barron Common Council to order at 6:00 p.m. on Tuesday, April 9, 2019, pursuant to due notice. Roll call: Councilpersons Rod Nordby, Tony Allen, Mike Dietrich, Peter Olson and Mo Tollman were present. Absent: Kevin Haller. A quorum was confirmed. Also present were Mayor Ron Fladten, City Attorney Andrew Harrington, City Administrator-Clerk/Treasurer Bob Kazmierski, Police Chief Byron Miller, Assistant Administrator Kelli Rasmussen, Paul Solie, Bob Zientera, Teresa Anderson and Sue Christianson. Mayor Fladten began the meeting with a prayer. All present joined to salute the flag.

2. Public Comments

None

3. Oath of Office of Newly Elected Officials

Administrator Kazmierski reported that two of the three oaths have been completed prior to the meeting and the third will be taken care of before the Organization Meeting on Tuesday, April 16, 2019.

4. Monthly Department Reports

Head Librarian Sue Christianson reported on the 2018 goals set forth for the Barron Public Library as follows:

- Human Resource Infrastructure
- Fiscal Responsibility
- Literacy (both Fostering and Creating)
- Marketing
- Strategic Plan

Sue spoke to each of these as to the extent of completion of each goal, and encouraged those in attendance to visit the library on Thursday, April 11 during open hours to celebrate National Library Week.

5. Mayoral Proclamation: Honoring National Library Week, 2019

Mayor Fladten read the proclamation, proclaiming the week of April 8th, 2019 as National Library Week.

6. Consideration of RESOLUTION NO. 2019-03: AUTHORIZING RESOLUTION FOR THE SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION

Motion by Olson, second by Tollman to approve the Resolution No. 2019-03 as follows. Motion carried by voice vote, all in attendance voting aye.

**RESOLUTION NO. 2019-03
AUTHORIZING RESOLUTION
FOR THE SUBMISSION OF A
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
APPLICATION**

Relating to the City of Barron's participation in the Community Development Block Grant-Public Facilities (CDBG-PF) program;

WHEREAS, Federal monies are available under the Community Development Block Grant (CDBG) program, administered by the Wisconsin Department of Administration (DOA) Division of Housing (DOH) for the provision or improvement of public facilities (CDBG-PF); and,

WHEREAS, after public meeting and due consideration, the City Council has recommended that an application be submitted to DOA for the following project: and,

LaSalle Avenue Street & Utility Improvements – Phase I

WHEREAS, it is necessary for the City Council to approve the preparation and filing of an application for the City to receive funds from this program; and,

WHEREAS, the City Council has reviewed the need for the proposed project(s) and the benefit(s) to be gained there from.

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby approve and authorize the preparation and filing of an application for the above named project; and that the Mayor is hereby authorized to sign all necessary documents on behalf of the City of Barron; and that authority is hereby granted to the City Council to take the necessary steps to prepare and file the application for funds under this program in accordance with this resolution.

The above resolution has been authorized by the governing body of the City of Barron Resolution No. 2019-03, dated on this 9th day of April, 2019

SIGNED:

Ron Fladten, Mayor

ATTEST:

Bob Kazmierski, City Clerk

7. Update of Water Tower #2 Project and status of contractor billing

Teresa Anderson MSA Professional Services, provided an update on the Water Tower # 2 project: The project has reached a critical stage – the DNR approval letter was received.

8. Discussion of WDNR & Public Service Commission of Wisconsin final approval recommendations regarding Water Storage Tank #2 application

All DNR approval conditions are covered by the plans and specifications. PSA construction authorization order includes:

- Authority to construct water tower is granted
- Water Audit required prior to 12/31/19.
- Evaluation prior to next project

- Obtain all other required approvals
- Notify PSC of any significant changes prior to project
- Report to PSC final actual costs

9. Consideration of Water Tower Bid Award Recommendation

Motion by Olson, second by Nordby to approve the recommendation of the Utility Commission and award the Water Tower bid of Maguire Iron, Inc. of Sioux Falls, SD for a cost of \$1,516,000. Motion carried by Roll Call Vote, all voting aye.

10. Consideration of Water Tower Construction Services Contract with MSA

Motion by Allen, second by Tollman to approve the Water Tower Construction Services Contract with MSA Professional Services to include Construction Administration, Staking, Observation for the water main extension and site/civil work, review of a water distribution system and completion of a water audit as required by PSC, in the projected estimated cost of \$121,520.

Motion carried by Roll Call Vote, all voting aye.

11. Consideration of Water Tower Inspection services agreement

Four proposals were presented to the Utility Commission at their regular April meeting.

Motion by Nordby, second by Olson to approve the Utility Commission recommendation and award the Water Tower Inspection services agreement to Badger State Inspections, LLC out of Osseo, Wisconsin at a cost of \$62,069. Motion carried by Roll Call Vote, all voting aye.

12. Consideration of Claims and Bills

Motion by Allen, second by Tollman to approve the Claims and Bills as presented. Motion carried by Roll Call Vote, all voting aye.

13. Consent Agenda:

1. Reading and Approval of Minutes of March 12, 2019 Regular Common Council Meeting
2. Reading and Approval of Minutes of March 15, 2019 Special Common Council Meeting
3. Approval of Operator's License to Service for Connie S. Mostad and Jodie L. Maas for the period ending June 30, 2019
4. Approval of Police Committee recommendation to form a K-9 foundation within the Law Enforcement Foundation of Barron County
5. Approval of Recreation Council President recommendation to hire Molly A. Boe as City Recreation Director
6. Authorize Kelli Rasmussen, Assistant Administrator/Utility Clerk to Attend the 2019 Municipal Clerks & Treasurer's Institute, July 14th through 19th, 2019 in Green Bay, WI

Moved by Dietrich, second by Allen to approve the Consent Agenda as presented. Motion carried by Roll Call Vote, all voting aye.

14. Consideration of Water Feature proposal form Lake Management, Inc.

Motion by Allen, second by Dietrich to approve the purchase of a water feature from Lake Management, Inc. in the amount of \$6,910 to include the fountain and the lighting accessory. The installation will be handled internally by the utility. Motion carried by Roll Call Vote, all voting aye.

15. Discussion of Standing and Special Committee restructuring

Kazmierski advised council persons to let him know prior to the April 16th Reorganizational meeting of any changes they may like to see in committee assignments. Further discussion

regarding possibly omitting committees that are no longer relevant and merging committees that may be redundant.

16. Committee Reports

17. Administrator Report

1. Tree City USA Award – WDNR: Kazmierski announced the City of Barron has been awarded as a designated Tree City USA through the Arbor Day Foundation.
2. Downtown (LaSalle Avenue) Revitalization Study preliminary results: The Steering Committee met April 3rd; the next meeting set for May 8th which will include an open house at City Hall.
3. May 17, 2019-Local Government 101 registration
4. City Clerk-Treasurer and City Administrator application process: 25 applications/resumes received for City Administrator position.

18. Consideration of ORDINANCE 2019-01: The revision of Sec. 2-175 of the Municipal Code. Pursuant to Wis. Stat. §62.11(4)(c)d., ORDINANCE 2019-01 would amend/revise 2-175 pertaining to the positions of City Administrator and Clerk-Treasurer.

Motion by Nordby, second by Tollman to approve Ordinance 2019-01 as stated. Motion carried by Roll Call Vote, all ayes.

19. The Common Council may convene in closed session proceedings under WI §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This pertains to the evaluation of the Police Chief and recommendations of the hiring committee for City Clerk/Treasurer.

Motion by Tollman, second by Allen to convene in Closed Session as outlined. Motion carried by Roll Call Vote, all voting aye.

20. The Common Council will reconvene in open session and may act on matters discussed in closed session and to complete the agenda.

Motion by Olson, second by Tollman to reconvene in Open Session. Motion carried by unanimous voice vote.

Motion by Allen, second by Nordby to hire internal candidate Kelli Rasmussen effective May 5th, 2019, for the City Clerk-Treasurer position, employment details on file. Motion carried by Roll Call Vote, all voting aye.

Duly moved to adjourn at 8:17 p.m.

Prepared by Kelli Rasmussen, Assistant City Administrator

Approved May 14, 2019